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D6.2. PROJECT COMMUNICATION CHAIN

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Version							
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VERSION AND AMENDMENT HISTORY

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ABBREVIATIONS

Abbreviations	Explanation
EC	European Commission
EU	European Union
ETSI	European Telecommunications Standards Institute
EuCNC	European Conference on Networks and Communications
GA	General Assembly
GDPR	General Data Protection Regulation
IPR	Intellectual Property Right
MS	Microsoft
РО	Project Officer
SNS	Smart Networks and Services
WP	Work Package
WPLs	Work Package Leads

EXECUTIVE SUMMARY

This deliverable outline 6G-SHINE's project communication activities. It includes information regarding the most relevant activities related to the project communication chain, completed from M1 to M8, such as:

- Activities related to the established means of communication, including setting up mailing lists and setting up project meetings.
- Activities related to tracking of communication-related activities, including communication activities, dissemination activities, upcoming activities, Intellectual Property Rights (IPRs) and standardization related activities.

To facilitate the straightforward and effective realisation of the aforementioned activities, and as a result of the work in WP6, clear guidelines have been set and communicated to the project partners. These are described in the two main sections of this deliverable. The first main section (Section 2) describes the means of communication and contains all the relevant information, such as details about the mailing lists, the usage of MS Teams as a collaborative platform, and the meetings among the project partners. The second main section (Section 3) details the tracking activities and contains snapshots of the working versions of the tools used for this purpose. The definition and more detailed reasoning for their definition can be found in D6.1 (Refinement and update of dissemination, exploitation and communication planning) [2].

1 INTRODUCTION

The purpose of the project communication chain is to enable effective collaboration and communication between the partners in the consortium, as well as to define the way by which the consortium will communicate with potential external stakeholders.

This document provides the guidelines for the 6G-SHINE communication activities framework. The framework describes the established means of internal/external communications and the toolset for tracking and planning activities.

2 6G SHINE PROJECT COMMUNICATION

This section describes the 6G-SHINE project communication activities. It is based on the material included in the D1.1 [1] deliverable on Quality Project Management, however, it also contains updates and extended descriptions as a result of the work conducted in WP6.

2.1 Means of Communications

2.1.1 Internal communication

In 6G-SHINE, the primary means of internal communication between the project partners is done by email, online and in-person plenary meetings. The consortium has agreed on a structure and format for the mailing lists, and more details regarding the mailing lists are given further below.

The consortium has opted to use MS Teams as a project collaborative platform for holding online meetings. The reason for the choice of MS Teams was compliance with GDPR regulation and meeting the requirements for each of the consortium stakeholders. Similarly, SharePoint, a collaborative platform, will be used to share and archive documents to facilitate online and offline collaboration between the partners in the project and for versioning. MS Teams provide free access to technical and financial project follow-up as well as project archives (project database). Additional data storage and management requirements that may occur from the project partners are identified in the data management plan. A snapshot of the MS Team's channel for 6G-SHINE and repositories therein is shown in Figure 1, which includes a general channel and separate channels for all work packages (WP1-WP6) and the files repository.

Q Activity	Chat Your teams	-	6G General Posts Files ~
(=) Chat	▼ Your teams		+ New ✓ ↑ Upload ✓ 目 Edit in grid view 🖻 Share 🐵 Copy link 🤤
	• 6G 6G-SHINE		Documents > General g ^q
Teams	General		
	-		\square Name \vee
	5		Deliverables (submitted versions)
	3		
			🦲 Grant Agreement & Consortium Agreement
			Management (contacts, guidance, logo etc
			Meetings
			Periodic Reports
			Privacy Notice
			Project Handbook & Data Management Plan
			Proposal
			Publications & Results
			Templates (PPT, Agenda, Deliverables, Minutes etc)

Figure 1, MS Teams snapshot for 6G-SHINE

2.1.2 External communication

Requests to the EC will be handled by the coordinator and/or the administrative project manager; hence all partners are instructed to report any potential issues to the coordinator and the administrative project manager who will then contact the EC on behalf of the project partner. This shall be done via email communication.

All partners are welcome to engage in communications with external stakeholders. Such communication activities are to be reported to the coordinator and to the WP6 leader, to ensure proper tracking. WP6 leader is also responsible for communication with the dissemination managers of the other SNS projects, participating in dedicated telcos organized by SNS partners.

For technical and scientific matters, the Work Package Leads (WPLs) shall facilitate the communication between individual partners and the coordinator. For administrative matters, the administrative project manager shall be directly contacted and consulted.

2.1.3 Mailing lists

Internal mailing lists have been set up, and all partners have nominated their respective personnel to be included on the lists. If needed, additional lists can be created. The mailing lists enable inclusion and information sharing between the partners with respect to their participation in the work packages and provide a means for coordination of tasks and meetings. It is the administrative project manager's responsibility to ensure that only persons involved in the project have access to the communication material/information.

In the case of adding a colleague from the partners to any of the mailing lists, his/her name and address shall be added in a dedicated Excel sheet in MS Teams, marked in green colour. The administrative project manager will then take care of updating the mailing list entries (<u>christensen@adm.aau.dk</u>) The following lists have been created for all technical/scientific participants, work package leaders, general assembly members, and administrative and financial contacts:

- All scientific/technical participants: <u>6G-SHINE_all@lists.aau.dk</u>
- WP Leaders: <u>6G-SHINE_WPLs@lists.aau.dk</u>
- General Assembly members: <u>6G-SHINE-ga@lists.aau.dk</u>
- Executive Board members: <u>6gshine-EB@lists.aau.dk</u>
- Administrative and financial contacts: <u>6G-SHINE_adm@lists.aau.dk</u>

The following lists have been created for all the coordination and work related to the technical plus dissemination work packages (WP2-WP6):

- All members of WP2: <u>6gshine-wp2@lists.aau.dk</u>
- All members of WP3: <u>6gshine-wp3@lists.aau.dk</u>
- All members of WP4: <u>6gshine-wp4@lists.aau.dk</u>
- All members of WP5: 6gshine-wp5@lists.aau.dk
- All members of WP6: 6gshine-wp6@lists.aau.dk

Note that a WP1 list has not been created, since the administrative discussions are already handled by the administrative, and general assembly lists.

2.1.2 Meetings

An overview of the planned meetings for 6G-SHINE can be found in Table 1.

Tahle 1	Planned	meetinas	for	6G-SHINE.
TUDIC 1,	<i>i</i> iunicu	meetings	101	OU SIMME.

Meeting type	Occurrence	Length	Aim	Participants
Consortium & General Assembly	Every six months	2 days	Overall supervision of the project's progress, milestone achievement, conflict resolution and risk management. GA = decision-making body	All partners are to be present or represented.
Executive Board	Every three months	ree 2 hours Check progress and identify/solve any cross-WP issue One repu		Coordinator, administrative project manager, and at least one representative per partner
WP level	When needed (typically on a bi-weekly basis)	1-2 hours	Collaborate and check progress at the WP level	Participants in the specific WP
Advisory Board	At least once a year.	1-2 hours	Obtain external unbiased feedback on the project activities, results, and potential impact	Representatives of advisory board (NXP, OFCOM, ABB, Orange), coordinator, administrative project manager, WP leaders. All project participants are also welcome to attend.
SNS alignment telcos	Roughly monthly.	1-2 hours	These calls are meant to harmonise communication and dissemination activities among the SNS projects, as well as to explore opportunities for joint activities.	WP6 leader

There will be regular online meetings, potentially a few face-to-face plenary meetings, and on-demand face-to-face meetings on WP level. To the submission date, two plenary meetings have been held face-to-face: the kick-off meeting in Aalborg, Denmark, hosted by AAU and the plenary meeting in Munich, Germany, hosted by Apple Inc. A third face-to-face plenary meeting is planned for March 2024 in Bologna, Italy. To the submission date, multiple online meetings have been held according to the planned meeting information shown in Table 1.

All meetings shall be recorded in writing with comprehensive meeting notes (to allow work progress monitoring/overview and to align action points among partners), and the meeting notes shall be uploaded to the corresponding folder in the 6G-SHINE MS Teams channel. A template for meeting notes is provided in the files repository under the folder 'Templates'. The minutes include the following key points: participants, agenda, decisions, key points of discussion, and a list of action points that include status/tracking updates = WHO does WHAT until WHEN. For face-to-face consortium meetings, all participants are required to sign an attendance list/self-declaration consent form to document their presence at the meeting. This is a common practice to keep track of who attended the meeting. By signing the self-declaration consent form, participants also commit not to request a daily allowance from their own institution for the meals paid by the project. The default solution for virtual meetings is MS Teams, but other solutions, such as Zoom, may be used whenever necessary.

Review meetings with the EC Project Officer and appointed external evaluators will take place after the end of each reporting period. Meeting venues are by default in Brussels unless there is a specific request to hold it elsewhere. Meetings will also be held online, depending on the PO request. The coordinator,

the administrative project manager, and the WPLs (active WPs in the reporting period covered) are expected to participate in these meetings. Other project members may be invited if necessary. The organisation of the reviews will be coordinated by the coordinator, the administrative project manager, and the PO.

3 6G SHINE TRACKING ACTIVITIES

This section describes the 6G-SHINE project tracking activities. As part of the work conducted in WP6, a tracking toolset has been developed with the aim to provide tracking of the following: communication activities, dissemination activities, upcoming activities and IPRs. The tracking toolset comprises of a set of Excel sheets that are kept in the SharePoint, as shown in Figure 2, as well as a Word document for standardization tracking. These sheets are living documents that contain up to date information regarding the communication activities, dissemination activities, list of IPRs, and list of upcoming events. The Word document contains a summary of pre-standardization and standardization activities which is updated every quarter of a year.

The following subsections provide more details regarding each of these tracking activities.

6G-SHINE 🕫	β
Home	+ New \checkmark ${ o}$ Upload \checkmark \boxplus Edit in grid view $$ Share $$ Copy link
Conversations Documents	Documents > Work Package 6 > Activity planning and tracking
Shared with us	\square Name \checkmark
Notebook	6G_SHINE_Communication_Activities_v02.xlsx
Pages	6G_SHINE_Dissemination_Activities_v04.xlsx
Site contents	6G_SHINE_IPR_List_v02.xlsx
Recycle bin	6G_SHINE_Upcoming_ Events_v01.xlsx
Edit	



3.1 Communications tracking

This section describes the 6G-SHINE project communication tracking activities. Snapshots of the entries for the communication activities are shown in Figure 3 and Figure 4. The entries shown in Figure 3 provide summary information of the communication activities and are automatically updated based on the entries shown in Figure 4, i.e., the project partners shall provide updates only in the entries shown in Figure 4. Columns A to D of Figure 3 reference the wording which was used in the project proposal while columns F to I reflect the wording and definition in the EC terminology. The mapping is done in the part of the table which is shown in Figure 4. This method is required as the mapping of the EC is more detailed than the one of the proposals but a tracking of both needs to be done.

In Figure 3, the following communication activities are captured:

- Status of communication. This may include information regarding the website, press releases, leaflets, LinkedIn posts, newsletter, SNS alignment telcos, Twitter posts, YouTube videos, or other communication activities.
- Number of planned and current communications. This allows to monitor progress on the communication activities and shows the number of planned and the current activities up to date.
- Target audience. Provides a brief description of the target audience for the communication activity such as research communities, innovators, international organizations, national authorities, EU institutions, etc.
- Communication channel. Provides information about the communication channels used such as events, exhibitions, media articles, etc.

	A B	С	D	E F	G	н	1
1	Hint: Do only add the acti	vity in the l	ower part of the list, the stat	us-counts are updated automatically; Blue topics are required for EU repo	orting		
2	Status of Communicatio	Plan	Current	Target Audience	Current	Communication Channel	Current
3	Website	1	1	Research Communities	7	Event	2
1	Press Release	6	1	Industry, business partners	9	Exhibition	0
5	Leaflets	2	1	Innovators	4	Interview	0
5	LinkedInPost	60	6	Investors	0	Media Article	0
7	Newsletter	6	1	International organisation (UN body, OECD, etc.	0	Newsletter	1
3	SNS algnment telcos	6	4	EU Institutions	3	Press Release	1
9	Twitter	0	5	National authorities	0	Print Materials	2
0	YouTube	10	2	Regional authorities	0	Social Media	12
1	Other	0	2	Local authorities	0	TV/ Radio Campaign	0
2				Civil society	0	Video	2
3				Citizens	0	Website	1
4				Specific end user communities	0	Other	2
5				Other	0		



In Figure 4, the following communication activities are captured in detail:

- Planned, type, and name of activity. These includes information about the end date of the activity, the activity type (for example: YouTube video, LinkedIn post, etc.), and a brief name/description of the activity (for example: video of the SNS webinar);
- Description. A short description of the activity, for example, a LinkedIn post linked to the project presentation video at the SNS webinar.
- Main target audience. Information on the main target audience which may include research communities, Industry, and business partners, etc.
- Communication Channel. Provides information about the communication channels such as events, exhibitions, media articles, etc.
- Outcome. This provides information regarding the outcome of the activity, for example the website has been set up and it is now online.
- Status. The status of the communication includes planned, delivered, or ongoing options.
- Leading company, main and further contributor(s). Information regarding the project partner that leads the activity and the main and further contributor(s) members.

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D Planned end o	date of activitly	Type of activity	Associated ID (if any)	Activity Name	Description (max 200 characters)	Main Target Audience	Communication Channel Outcome		Leading Company	Main Contributor	Further Contributors (Partner)
1	21-03-2023 P				Press release of the project on the AAU website, introducing the pro					Gilberte Berardinelli	Katherine Quinteros (AAU)
C2	22-03-2023 L	nkedInPost	2	First Linkedia post	Linkedin post linked to press release	Industry, business partn	e Social Media	Delivered	AAU	Gilberto Berandinelli	
C3	22 03 2023 7					Industry, business parts				Gilberto Berantinelli	
64	27-03-2023 Y					Research Communities			AAU	Gilborta Berardinelli	
Ci	27-03-2023 L	nkedinPast	02	Unkeding past for the video	Linked in post linked to the project presentation video at the SNS well	Industry, business parts	Social Media		AAU	Gilberte Berandinalli	
66	27-03-2023 7	witter	D2	Tweet for the video	Tweet linked to project presentation video at the 5N5 webinar	Research Communities	Social Media		AAU.	Gilberto Derardinelli	
07	05-05-2023 [nkedInPost			Post promoting the CNIT PhD course on short range radio propagatio				AAU	Gilberto Berardinelli	
C8	05-05-2028 1	witter		Pweet for the ENIT PhD course	Tweet promoting the CNIT PhD course on short range radio propagal	Research Communities	Social Media		AAU	Gilborto Borandinolli	
C9	26-05-2023 L	nkedinPast		Post promoting the keynote by prof. Davide Dar-	Post promoting the keynote by prof. Davide Dardari at ICC 2023	Research Communities	Social Media		AAU	Gilborto Borardinolli	Davide Dardari (CNIT)
C10	26-05-2023 T	vitter		Tweet promoting the keynote by prof. Davide D.	Tweet promoting the keynote by prof. Davide Dardari at ICC 2023	Research Communities	Social Media		AAU	Giberto Berardinelli	Davide Dardari (CNIT)
C11	02-06-2023 L	nkedinPost		Post promoting 6G-SHINE at EuCINC	Post promoting 6G-SHINE at EuCNC	Industry, business parts	Social Media		AAU	Gilberto Berardinelli	Frank Burkhardt (FHG)
C12	02-06-2023 1	Atter		Tweet promoting GG SHINE at EUENC	Tweet promoting 6G SHINE at EUCINC	Industry, business parts	Social Modia		AAU	Gilborte Borardinolli	Frank Burkhandt (FHG)
C13	31-05-2023 V	/ebsite		Projects Website	Creation of projects website with initial content	Innovators	Website		AAU	Giborto Berandinelli	
C14	06-06-2023 L	raflets		First Projekt Leaflet	Project leaflet for the EuCNC	Innovators	Print Materials	Delivered	FHG	Frank Barkhardt	Gilberto Berardinelli (AAU)
C15	08-06-2023 Y	suTube		You tube sideo	You tube video at EUCNC	Innovators	Social Media	Ongoing	THG	Frank Burkhardt	Gilberto Berardinelli (AAU)
C15	08-06-2023 L	nkedinPast		Unked in post	Linked in post for EuCNC	Innovators.	Social Media	Delivered	AAU	Gilberte Berardinelli	Frank Burkhardt (FHS)
C17	09-06-2023 C	ther		Video	Short statement Video for SNS JU	EU Institutions	Video	Ongoing	FHG	Frank Burkhardt	
C18	23-03-2023 5	NS algoment telcos		First communication taskforce telco	SNS JU communication taskforce teleo	EU Institutions	Other	Delivered	FHG	Frank Burkhardt	
C19	04-05-2023 \$	VS algoment telcos		Communication taskforce telco	SNS JU communication taskforce telco	EU Institutions	Other	Delivered	FH6	Frank Burkhardt	
C20	02-06-2023 0	ther		Contribution to first SNS Journal	Description of the project in the first SNS journal	Industry, business parts	Print Matorials	Delivered	AAU	Gilborto Berandinelli	
C21	29-08-2023 h	owsletter		First newsletter	First newsletter, presenting main communication activities during th	Industry, business parts	Novislatter	Delivered	AAU	Borit Hvidborg Christensen, Gilborte Berardinelli	Frank Burkhardt (FH3)
C22	05-09-2024 5	VS algoment telcos		Participation to the SNS steering board meeting	Face-to-face SNS steering board meeting in Athens	Industry, business partn	eEvent	Delivered	AAU	Gilberto Berardinelli	
C23	22 09 2023 5	VS alarment telcos		Participation to the first SNS TB meeting	Fint SNS TB meeting, online	Industry, business parts	Evert	Delivered	AAU	Gilberto Bezarcinelli	

Figure 4, Communication tracking: detailed view.

3.2 Dissemination tracking

This section describes the 6G-SHINE dissemination tracking activities. Snapshots of the entries for the dissemination activities are shown in Figure 5 and Figure 6. The entries shown in Figure 5 provide summary information of the dissemination activities and are automatically updated based on the entries shown in Figure 6, i.e., the project partners shall provide updates only in the entries shown in Figure 6. Columns A to D of Figure 5 reference the wording which was used in the project proposal while columns F to I reflect the wording and definition according to the EC terminology. The mapping is done in the part of the table which is shown in Figure 6. This method is required as the mapping of the EC is more detailed than the one of the proposals but a tracking of both needs to be done.

In Figure 5, the following dissemination activities are captured:

- Status of communication. This includes information regarding conference papers, booth at events, contributions to pre-standardization, data sets, demo days, joint articles, journal articles, presentations at forums, simulation code, whitepaper, etc.
- Number of overall planned and already achieved disseminations. This allows to monitor progress on the dissemination activities and shows the number of planned disseminations and the current disseminations to date.
- EU activity definitions. Provides definitions of the activities such as conferences, education and training events, meetings, clustering activities, etc., according to the terminology used by EU.
- Audience addressed. Provides information about the main targeted audience. For example, dissemination may be relevant for the research communities, innovators, national authorities, etc.

1				-			
2	Hint: Do only add the activity in the lo	wer part of t	he list, the stat	us-counts are updated automatically; Blue topics are required for E	Ureporting		
3	,,			, , , , , , , , , , , , , , , , , , ,			
4	Status of Dissemination	Plan	Current	EU activity definitions	Current	Audiance Addressed	Current
5	Booth at Event	3	1	Conferences	5	Research Communities	13
6	Conference Paper	20	3	Education and training events	4	Industry, business partners	4
7	Contributions to Prestandardization	4	1	Meeting	2	Innovators	0
8	Data sets	3	0	Clustering activities	0	Investors	0
9	Demo Day	1	0	projects	1	International organisation (UN body, C	0
10	ITU/ML Contest	1	0	Other scientific collaboration	1	EU Institutions	0
11	Joint Articles	4	1	Other scientific cooperation	0	National authorities	0
12	Journal Article	8	4	Other	4	Regional authorities	0
13	Presentations Industry Forum	6	4			Local authorities	0
4	Presentations Politics	3	1			Civil society	0
15	Simulation Code	1	0			Citizens	0
16	Special issues	2	0			Specific end user communities	0
17	Whitepapers	3	0			Other	0
8	Workshop and Traininig	2	2				

Figure 5, Dissemination tracking: summary information.

In Figure 6, the following dissemination activities are captured:

- Planned, type, and EU activity definition. These include information about the date of the activity/submission date, the activity type, and the EU activity definition such as meeting, collaboration with EU-funded projects, other scientific collaboration, etc.;
- Title of the activity. Identifying activities by title, such as a submitted article, SNS webinar, poster at a conference, etc.
- Main target audience. Information on the main target audience which may include research communities, Industry and business partners, etc.
- Purpose/Objective. A short description of the main purpose and the objective achieved with the activity, such as a presentation at conference X on topic Y;
- Leading company, main and further contributor(s). Information regarding the project partner that leads the activity and the main and further contributors.

		tt bekow. Take care, some fields provide a c	in the second	c contra co co co co						
ID.	Date of Activity/submission date	Type of activity	EU activity Definition					Leading Company	Main Contributor	Further Centrilisators
01	08 02 2023	Presentations industry Ferrum		industry, business partners	Delivered		Presentation of the project at the ETSI meeting, highlighting its standardization	AUU	Olberts Derardine II	
02	06 03 2023	Presentations industry Forum	Collaboration with 80 handed projects		Delivered	SNE weblinar 4			Olberta Berardine II	
0.5	10-03-2023	Broth at Livest	Other scientific collaboration	Research Communities	Delivered		Poster proposal submitted at LuCRC2023		Giber to Betardinelli	Frank Burkhardt (15), Davide Uardari (CMT)
114	31-03-2003	Anne call Article	Cliber	Newseth Communities	Delivered	#11 Communication Letter (WPS)	Article title: "On the required only recomes for ultra-reliable communication	0.011	Lifter in Beachneili	Bernni Adequa (A40)
05	05 05 2023	Contributions to Prestandardization	Monting	industry, basiness partners	Delivered	Contribution to ETSI THE Group	Measurement based characterization of 0 band human body shadewing	Koysight	Polda Kylisti	
06	01 05 2023	Presentations Industry Forum	Conforances	Research Commonities	Delivered	Keynote at ICC 2023 (Workshop on Holographic MIMO)	Roynote tytle "Holographic Radio: When electromagnetism meets signal proc	ONT	Davide Darclari	
07	01 05 2023	Journal Article		Research Commonities	Delivered		Published article title: "Establishing Multi-user MIMO Communications Autor		Davide Dardari	Marina Lotti (CNIT), Gianni Pasolini (CNIT), Nicolo' Decarli (CNIT)
08	19 96 2023	Conference Paper	Conferences	Research Commonities	Ongoing	IEEE PM/RC (GP4)	Presentation at PIMRC 2023, Accepted paper this: Unsupervised Deep Until	IAAU	Ramoni Adoegun	
09	11-07-2023	Presentations Politics	Education and training events	industry, business partners	Delivered	Clobal 55 Evolution	Presentation on in-X subnetworks, analable at the Obbid SC evolution yound	10203	Giber to Betardinelli	
P10	31-08-2023	kint Articles	Conferences	Research Commonities	Delivered	ELL: Future Networks World Forum	Vision paper on VG-S IINL, based on the submitted process!	320	Giberto Derardinelli	All perimets
							Submitted article Etle: "An Ufficient Ray Dated Modeling Approach for			
613	2240-2023	Jose native lide	Other	Research Communities	Delivered	ILL: Inesactions on Antennas and Propagation	Southering from the configurable traditional Surfaces"	CNT	Lerice M. Vilacci	Viterie Orgi-Lapesti (CNU), Sini Rodra (CNU), Marina Bachiroli (CT
							Presentation actualized Paper in the Special Session "Recent advances and			
							Intra-Tends in Methodologies and Technologies for Smart FM			
							Environments", Accepted paper this: "& Macroscopic Ray based Maciel for			
012	20 20 2023	Conference Paper	Centoroneos	Research Common thes	Dreplat	ECAA/AW/PC 2023 Conference	Reflective Motorer faces".	ONT	Enrice M. Vitucci	Vitterie Dori Especti (CNIT), Silvi Redra (CNIT), Marina Barbiroli (C
							Presentation as Inched Paper in the Special Session "Recent advances and			
							Future Trends in Methodologies and Technologies for Smart UM			
							Invironments" Accented pages title: "Necosfinanchie Liedcorragnetic			
018	10.00.2028	Conference Paper	Conferences	Research Common Mes	Ongoing	K544/6WINC 2028 Conference		ONT	Davide Dardari	
014	15 10 2023	Josmal Article	Other	Research Common Mos	Oneclas	IEEE Trans. on Comm.	In propagation: Grant here Random Access with Self-conjugating Metasurface	ONT	Davido Darclari	Marina Lett (CNIT), Gianni Pacelini (CNIT), Nicolo' Decarli (CNIT)
015	10-10-2023	Preventations industry Farum		Personal A Common Lies	Oracina	Segnate at VTC 2023	Evenue 17 is 160 Subnetworks for Vertical Industries, Opperturbles and Chal		Giberta Pererdinelli	
016	04 09 2023	Workshop and Trainining		Research Commonities	Pelvered		PhD course on "short rante radio preparation". European school of Antenna		Vittoria Dati Espost	Enrice M, Vitucci (CNIT), Hanco Fuschini (CNIT), Marina Barbiroli (
11/	09-11-2023	Werishep and Iraining		Rewards Communities	Ungoing		Special Session on Key challenges for enabling high-performance short-range		Davide Dardari	Andreas Mueler Wosch)

Figure 6, Dissemination tracking: detailed view.

3.3 Upcoming activities

This section describes the 6G-SHINE upcoming activities tracker. The table helps with the selection of upcoming dissemination events. Partners are encouraged to include in the table potential events of interest for 6G-SHINE, such that the consortium can be informed on coming dissemination opportunities for their research. The lists show only upcoming events, whereas events in the past are deleted. A snapshot of the entries for the upcoming activities is shown in Figure 7, and it captures information regarding the following:

- Start date and event name. It includes information on the start date and provides a brief name of the event relevant for 6G-SHINE, such as EuCNC & 6G Summit.
- Project partner's interest. Each project partner can indicate interest in working for a particular event, which can foster collaboration between the partners.
- Submission/registration deadline. Link. Web page for the event.
- Further details. Further information about the event, e.g., whether it is in person or hybrid, location, venue, etc.

1	Date of las	t change	15-05-2023									
2												
			sheet is to provide information on upcoming diss									
4	Events that	t are in the par	st will be deleted by Berit, Frank or Gilberto, so th	at the list sh	ows only upco	ming events a	and stays sh	ort				
5												
6	Hint: Pleas	e remember t	o add an "x" in the partners column if you are inte	erested to jo	in an event. T	his helps us to	discuss abo	out collaborati	on for the	event		
7												
8												
10										Submission/Registration		
10		Start Date		AAU NOKIA	UMH Sony F	HG IMEC CNI	T Apple CO	GNIN Bosch ID	T Keysight		Link	Further Details
11			Passing the Torch event: 5G-PPP to SNS JU								https://6g-ia.eu/event/5g-ppp-to-sns-ju/	Hybrid, 10.00-12.00 CEST
12			EU-Taiwan 6G SNS Joint Workshop								https://european-innovation-week-2023.b2match.ic	
13			EuCNC & 6G Summit	×	×						https://www.eucnc.eu/	4 days
14			Non-Terrestrial Networks for 6G systems (NTN6G)							30-05-2023	https://2023.ieee-wisee.org/	4 days, https://2023.ieee-wisee.org/files/2023/05/WiSEE_NTN6G_CfP_v2.pdf
15			10th Global 5G event									
16		77.09.2023										
17	E7	18-10-2023	International conference on 6G networking							22-05-2023	https://6g-conference.dnac.org/	3 days, Paris, France
18	E8	04-12-2023	Globecom 2023							21-05-2023	https://globecom2023.ieee-globecom.org/	5 days, Kuala Lumpur, Malaysia
19		21-04-2024	WCNC 2024							11-09-2023	https://wcnc2024.ieee-wcnc.org/	4 days, Dubai, United Arab Emirates
20	E10	28-05-2023	lcc 2023			×					https://icc2023.ieee-icc.org/	6 days, Rome, Italy
21	E11	13-11-2023	IEEE Future Networks World Forum	x						21-07-2023	https://fnwf2023.ieee.org/	3 days, Baltimrore, MD, USA
22			Globecom 2023 The path towards 6G:									
	E12	04-12-2023	Standardization and Research Vision Workshop							15-07-2023	https://globecom2023.ieee-globecom.org/workshop	p/ 5 days, Kuala Lumpur, Malavsia
23			2024 IEEE International Conference on Machine L	earning for I	ommunicatio	and Networ	king (ICMLC	N)	15-		https://icmlcn2024.ieee-icmlcn.org/	4 days, Stockholm, Sweden
24			27th European Microwave Week 2024								http://eumweek.com/	5 days, Paris; Common Workshop together with TIMES project
			ETSI Artificial Intelligence (AI) Conference								https://www.etsi.org/events/2277-etsi-artificial-inte	
25		03-02-2024	cruit Archicial Intelligence (Al) conference							octoder zu	intps//www.etst.org/events/2277-etsi-artificial-inte	a vays, aupme-miciipuns



3.4 IPRs

This section describes the 6G-SHINE activities, related to IPRs tracking. Part of the list updates automatically, and the partners need to provide inputs in the lower list. A snapshot of the entries for the IPRs activities is shown in Figure 8, and it captures information regarding the following:

- Submission date of IPR. Includes the date when the IPR has been submitted.
- Type of IP rights. Information on the type of IP rights, for example, patent.
- Confidential. Boolean information to indicate if the IPR is confidential or not.
- Application title. A brief title of the submitted IPR
- Embargo end date. Information on the embargo end date;
- Leading company, main and further contributor(s). Information regarding the project partner that filed the IPR and the main and further contributor(s) members.

	A B	с	D	E	F	G	н	1	L	К
1										
2	Hint: Do only add the acti	ivity in the lo	ower part of the list, t	the status-counts are up	pdated automatically	r; Blue topics are required for EU reporting				
3										
- 4	Status of Dissemination	Plan	Current							
5	Patent	20	1							
6	Tradmark	0	0							
7	Registered Design	0	0							
8	Utility Model	0	0							
9	Other	0	0							
10										
11	Hint: Yes, please add in yo	our informat	tion in the list below.	Take care, some fields	provide a drop down	list for selection. Blue topics are required for EU reporting				
12										
13	ID Submission date of I	PR	Type of IP Rights	Associated ID (if any)	Confidential?	Application Title	Embargo End Date	Leading Company	Main Contributor	Further Contributors (Partner)



3.5 Standardization tracker

We have also setup a Standardization tracker document, for the sake of monitoring the current activities in major standardization and pre-standardization bodies related to the relevant research topics of 6G-SHINE. Relevant standardization bodies for the project include 3GPP, IEEE, ETSI; while relevant prestandardization fora include 5G-ACIA, 5G-AA, and NextGA. Project partners that are actively involved in standardization and pre-standardization activities, are requested to report relevant information on the activities for the topics of interest in the project. This ensures that all partners are updated on the relevant work carried out in these bodies, in light of potential contributions. The standardization tracker has been established at M6 and will be constantly updated during the project lifetime, with a new version being established each quarter of a year. The information for each of the considered bodies is compiled in tables as the one presented below.

ltem	Description	Example
Name	Name of Standardization body	3GPP
Time	Relevant Timeframe	Q1/23
Торіс	Relevant topic	RIS
Reporter	Name of Reporter (Company)	Frank Burkhardt (IIS)
Summary	Purpose of the activity	Definition of the usage of RIS in Release 18
Reports	Names of reports that contain the results of the activities	
Contributions	List of contributions that are considered most relevant/essential for that topic	

Table 2, Standardization overview template description

4 CONCLUSIONS

This deliverable presented the project communication chain in 6G-SHINE, i.e., the approaches and tools utilized for ensuring efficient communication on the current and planned activities among the project partners. The deliverable is organised into two main sections, focused on the established means of communication and tracking activities of the project, relevant to all project partners.

REFERENCES

- [1] D1.1 Quality and Project Management Plan.
- [2] D6.1 Refinement and update of dissemination, exploitation and communication planning.